



THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
ANNOUNCEMENT OF SPA POSITION RECRUITMENT

POLICE OFFICER

(Job Title: Public Safety Officer)

POSITION NUMBER: 0032633
DEPARTMENT NUMBER: 7602 - Public Safety
COMPETENCY LEVEL: Contributing
DATE FIRST POSTED: June 30, 2009
CLOSING DATE: July 07, 2009
BAND RANGE & BAND: \$29,148 - \$55,636 [BAND I]
HIRING RANGE: \$30,605 - \$37,800
PART TIME / FULL TIME: Full Time
PERMANENT / TIME LIMITED: Permanent
REGULAR SCHEDULE: FLSA DUPONT
HIRING SUPERVISOR:

MINIMUM EDUCATION AND EXPERIENCE REQUIRED:

High school diploma or equivalency. Certification as a Law Enforcement Officer in accordance with the provisions of the North Carolina Criminal Justice Training and Standards Commission or the ability to achieve certification within one year of employment.

ESSENTIAL SKILLS, KNOWLEDGE AND ABILITIES:

Graduation from high school or possession of a high school equivalency certificate. Certification as a Law Enforcement Officer in accordance with the provisions of NC Criminal Justice Education and Training Standards Commission or the ability to achieve certification within one year of employment. Candidate must be at least 20 years of age at time of appointment; possess a valid NC Driver's License; pass in-depth background investigation, which includes driver's history and criminal history with no felony convictions, psychological testing, drug screening, polygraph examination, and physical. Must successfully complete three-week department orientation course and twelve-week department field training program during probationary period; must satisfactorily complete 12-month probation period for public safety officers. Ability to effectively communicate both orally and in writing and deal with the public and representatives of the criminal justice system in a professional manner.

Work schedule: 48 hours one week, 36 hours second week. Rotating shifts, Dupont Scheule.

PLEASE NOTE: All positions have moved to a new Career Banding compensation program. For additional information, please refer to our website at <http://hr.unc.edu/Data/SPA/paysystems/careerbanding/>. Specific competencies are required for the different banded levels and roles. This position is being recruited for at the Contributing Competency Level under this Career Banding program. Hiring range = \$30,605-\$37,800. Salary Grade equivalent - 63.

PREFERRED QUALIFICATIONS:

Prefer, but not necessary a candidate that has an Associate's Degree or higher from an accredited community college or university

SPECIAL PHYSICAL/MENTAL REQUIREMENTS:

Candidate must meet physical and psychological requirements of the NC Criminal Education and Standards Commission which includes a physical exam, psychological exam, and drug test. In addition, the Department of Public Safety requires a polygraph examination. Position involves being able to subdue resisting suspects and effect forcible arrests; using hands and feet in self defense; operating a law enforcement vehicle under emergency conditions during day and night; pursuing fleeing suspects; performing searches of people and buildings involving feeling and detecting objects; exercising independent judgement in determining when to use force and to what degree; enduring verbal and mental abuse; comprehending legal documents including citations, affidavits, and warrants; commanding emergency personnel at accidents, emergencies, and disasters.

WORK ENVIRONMENT:

Emergency duties required during adverse weather.

Exposure to Bloodborne Pathogens

Exposure to Hazardous Materials

Night work

Overtime

Rotating shifts

Shift work

Weekend work

Valid NC Driver's License

TO APPLY: Any employee who wishes to be considered for a transfer or a promotion to this position must submit a completed application through the Applicant Web located on the University of North Carolina at Chapel Hill Human Resources website, <http://hr.unc.edu>.

No applications will be accepted after 5:00pm EST(EDT). If you have any Special Assistance Requests, Questions, or Technical Requests please contact Workforce Planning & Compensation at 919-962-2991.

Reminder: The University will conduct a criminal conviction check on all new hires and internal promotions, demotions, or transfers prior to that candidate's first scheduled day of work. Please read the cover page of the Application for Staff Employment for additional information regarding the hiring process.

This announcement must remain posted through the position closing date. Departments must retain this announcement for two years.